

**CHAPIN TOWN COUNCIL  
REGULAR MEETING  
CHAPIN TOWN HALL  
157 NW COLUMBIA AVENUE**

**March 15, 2022**

**6:00 P.M.**

**AGENDA**

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. REVIEW AND ACCEPTANCE OF MINUTES
  - a. February 1, 2022 Regular Meeting Minutes
  - b. February 17, 2022 Special Called Meeting Minutes
5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS
6. PROCLAMATION: CHAPIN GARDEN CLUB DAY
7. REPORTS
  - a. Communications/Economic Development
  - b. Financial Report
  - c. Police Report
  - d. Utility Report
8. EXECUTIVE SESSION
  - a. East Chapin Force Main Project - Discussion of contractual negotiations, pursuant to SC Code Section 30-4-70 (a)(2)
  - b. Town Attorney Contract Negotiations - Discussion of contractual negotiations, pursuant to SC Code Section 30-4-70 (a)(2)
  - c. Proposed Common Interest Agreement - Discussion of contractual negotiations, pursuant to SC Code Section 30-4-70 (a)(2)  
*Note: Upon return to open session, Council may take action on matters discussed in executive session.*
9. NEW BUSINESS
  - a. Ordinance: Recommendation from Planning Commission to approve zoning map amendment (rezoning) application – 1<sup>st</sup> reading
  - b. Ordinance: FY 2022 Budget amendment for American Rescue Plan Fund – 1<sup>st</sup> reading
  - c. Request for Action – Appointments to Architectural Review Board, and Board of Zoning Appeals
  - d. Request for Action – Approval for a consultant for the Chapin Unified Zoning and Development Ordinance
    - i. Executive Session: Unified Zoning & Development Ordinance Consultant - Discussion of contractual negotiations, pursuant to SC Code Section 30-4-70 (a)(2)  
*Note: Council may not enter into executive session for discussion on this item. If executive session occurs, upon return to open session, Council may take action on matters discussed in executive session.*

## 10. ADJOURN

PLEASE NOTE: COVID-19 protocols will be in place. Social distancing will be observed and those in attendance of the meeting are encouraged to wear a face mask/covering.

# **CHAPIN TOWN COUNCIL MEETING**

## **PUBLIC COMMENT POLICY**

### **PROCEDURE:**

Persons wishing to make a public comment concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

### **DEFINITIONS:**

**Chapin Resident:** Reside in Town limits.

**Chapin Water/Sewer Customer:** Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

**Reside in Chapin Water/Sewer District:** Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

## **APPEARANCE OF CITIZENS**

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.