



**CHAPIN TOWN COUNCIL
SPECIAL CALLED MEETING**

**Thursday, January 17, 2019
3:00 p.m.**

**Town Hall - Community Room
157 NW Columbia Ave, Chapin**

Members Present: Mayor David W. Knight, Mayor Pro Tempore Mike Clonts, Member Kay Hollis, Member Al Koon, and Member Leland Teal

Members Absent: None

Staff Present: Finance Director Laura Culler, Utilities Director Andy Metts, Director of Public Affairs Nicholle Burroughs, Planning & Zoning Director Nathan Powell, Sanitary Sewer Engineer Dan Lambert, and Town Clerk Julie Hammond

Guests: None

Call to Order: Mayor Knight called the meeting to order at 3:10 p.m., determined there was a quorum, and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Old Business

Ordinance – Setoff Debt Collection Act Agreement: The Setoff Debt Collection Act allows for the collection of debts (utilities and police fines) administered through the South Carolina Municipal Association to the Department of Revenue when tax returns are filed. The Town receives approximately \$200 every four or five months through the collection process.

Mayor Knight moved to approve the Setoff Debt Collection Ordinance relating to the recovery of collection costs as a part of delinquent debts collected pursuant to the Setoff Debt Collection Act. Council Member Koon seconded the motion. The Setoff Debt Collection Act Ordinance #001-01-2019 “Exhibit A” was approved by unanimous vote on its 2nd/Final Reading.

Mayor Knight:	Yes	Mayor Pro Tem Clonts:	Yes
Council Member Hollis:	Yes	Council Member Koon:	Yes
Council Member Teal:	Yes		

Items of Discussion

Professional Services and Construction Cost Estimates for I-26 & S-48 Discussion: The I-26 Road Widening Project and the S-48 Corridor Improvement Project have been on the Town’s radar. Understanding what the projects entail and what they will ultimately look like is very important.

Town staff met with SC Department of Transportation Representative, Brad Reynolds, regarding the I-26 Road Widening Design Build which will provide the basic materials for lighting and landscaping. Discussions revealed that Lexington County’s contracted design firm, Mead & Hunt, had 60% renderings of the I-26 Project. Contacting Mead & Hunt was the perfect opportunity for the Town to obtain professional services and construction cost estimates for proposed improvements on the I-26 Widening Design Build Project and the S-48 Corridor Improvement Project.

An approval from Council regarding Mead & Hunts Professional Services and Cost Estimate Contract “Exhibit B” will provide the best possible financial estimate and renderings of the Town’s proposed enhancements. The contract includes:

1. Project Management and Agency Coordination;
2. Upgraded Street Lighting (Pole and Fixtures) Estimate;
3. Upgraded Traffic Signal Poles and Mast Arms Estimate;
4. Upgraded Landscaping and Hardscaping Estimate; and
5. Pedestrian Pathway Construction Cost Estimate.

February 5, 2019 Town Council Agenda Items Discussion

Amend Lexington County Animal Control Ordinance #17-01 Discussion: The Town has previously adopted the Lexington County Animal Control Ordinance by reference. Lexington County has made amendments to the ordinance provided for in Lexington County Ordinance #18-21.

Council discussed several aspects of the ordinance including: Exotic Animals; Acceptance of owner surrender cats; Unincorporated areas of Lexington County. Council would like further background/discussion regarding the proposed ordinance.

Adjournment: Mayor Pro Tem Clonts moved to adjourn the Special Called Town Council Meeting. Council Member Teal seconded the motion. The meeting was adjourned at 4:00 p.m.

COUNCIL APPROVED: February 5, 2019