

**ORDINANCE NUMBER** 016-12-2020



An ordinance to establish the General Operations, Hospitality Tax and Enterprise/Utilities Budget for 2021 for the Town of Chapin and to provide for a General Property Tax of 13.07 mills.

The Chapin Town Council hereby adopt the following 2021 General Operations Budget, Hospitality Tax Budget and Enterprise/Utilities Budget and increase in the General Property Tax from 12.884 to 13.07 mills.

First Reading: November 10, 2020  
 Public Hearing: December 1, 2020  
 Final Reading: December 1, 2020

Mayor: [Signature]  
 Attest: Shannon Brewer

**General Operations Budget for Calendar Year 2021**

| <b>REVENUES</b>                 | <b>2020 BUDGET</b>     | <b>2021 BUDGET</b>     |
|---------------------------------|------------------------|------------------------|
| Real Property Taxes             | \$ 160,000.00          | \$ 165,000.00          |
| Homestead Exemption             | \$ 4,000.00            | \$ 4,200.00            |
| Vehicle Taxes                   | \$ 10,000.00           | \$ 14,000.00           |
| Broker Taxes                    | \$ 27,000.00           | \$ 10,000.00           |
| Misc. Taxes                     | \$ 4,150.00            | \$ 4,150.00            |
| Business License Fees           | \$ 400,000.00          | \$ 368,000.00          |
| Franchise Fees                  | \$ 255,000.00          | \$ 242,000.00          |
| ITCP/TTCP                       | \$ 525,000.00          | \$ 570,000.00          |
| State Shared Revenue            | \$ 35,100.00           | \$ 38,600.00           |
| Fines & Forfeitures             | \$ 64,500.00           | \$ 51,500.00           |
| Prayer Breakfast                | \$ 3,200.00            | \$ 3,200.00            |
| Interest Income                 | \$ 790.00              | \$ 450.00              |
| Misc. (Rents, Permits)          | \$ 50,260.00           | \$ 57,160.00           |
| Festival & Parade Income        | \$ 25,000.00           | \$ 25,000.00           |
| Grant Income                    | \$ -                   | \$ -                   |
| PROCEEDS FROM SALE OF ASSETS    | \$ 5,000.00            | \$ -                   |
| USE OF FUND BALANCE             | \$ -                   | \$ 43,850.00           |
| TRANSFERS IN                    | \$ 56,400.00           | \$ 56,400.00           |
| <b>TOTAL REVENUES</b>           | <b>\$ 1,625,400.00</b> | <b>\$ 1,653,510.00</b> |
| <b>EXPENDITURES</b>             |                        |                        |
| <b>MAYOR &amp; TOWN COUNCIL</b> |                        |                        |
| Salaries                        | \$ -                   | \$ -                   |
| Salary - Mayor                  | \$ 14,200.00           | \$ 14,200.00           |
| Salaries - Town Council         | \$ 8,000.00            | \$ 8,000.00            |
| Payroll Taxes                   | \$ 1,698.30            | \$ 1,698.30            |
| Health Insurance                | \$ 5,234.40            | \$ 5,234.40            |
| Retirement                      | \$ 2,895.62            | \$ 2,928.38            |
| Unemployment Expense            | \$ 147.40              | \$ 70.84               |
| Legal Expense                   | \$ 27,500.00           | \$ 25,000.00           |
| Meetings/Conf./Training         | \$ 3,000.00            | \$ 2,500.00            |
| Contingency                     | \$ -                   | \$ -                   |
| Telephone                       | \$ -                   | \$ -                   |
| Sponsorships                    | \$ -                   | \$ -                   |
| Dues, Subscriptions, Fees       | \$ 150.00              | \$ 150.00              |
| Misc.                           | \$ 7,300.00            | \$ 8,600.00            |
| <b>TOTAL TOWN COUNCIL</b>       | <b>\$ 70,125.72</b>    | <b>\$ 68,381.92</b>    |
| <b>ADMINISTRATION</b>           |                        |                        |
| Salaries                        | \$ 221,624.52          | \$ 221,731.89          |

|   |    |                   |    |                   |
|---|----|-------------------|----|-------------------|
| Payroll Taxes                                 | \$ | 16,862.48         | \$ | 16,870.69         |
| Health Insurance                              | \$ | 43,179.36         | \$ | 43,179.36         |
| Retirement                                    | \$ | 35,069.55         | \$ | 35,502.24         |
| Insurance Workmans Comp                       | \$ | 1,600.00          | \$ | 1,600.00          |
| Unemployment Expense                          | \$ | 375.20            | \$ | 180.32            |
| <b>PROFESSIONAL SERVICES</b>                  |    |                   |    |                   |
| Central Midlands COG                          | \$ | -                 | \$ | -                 |
| Auditor                                       | \$ | 9,000.00          | \$ | 10,000.00         |
| MuniCode                                      | \$ | 5,380.00          | \$ | 3,985.00          |
| Economic Development Strategic Plan           | \$ | -                 | \$ | -                 |
| Comprehensive Plan                            | \$ | 30,000.00         | \$ | -                 |
| <b>OPERATING EXPENSES</b>                     |    |                   |    |                   |
| <b>Utilities/Building/Upkeep</b>              |    |                   |    |                   |
| Electricity/Water                             | \$ | 24,940.00         | \$ | 20,940.00         |
| Building & Grounds                            | \$ | 5,500.00          | \$ | 5,384.00          |
| Internet/Web Services                         | \$ | 6,205.00          | \$ | 6,395.00          |
| Cable   | \$ | 280.00            | \$ | 280.00            |
| Channel 2 service                             | \$ | -                 | \$ | -                 |
| Telephone                                     | \$ | 5,000.00          | \$ | 5,000.00          |
| Debt Service                                  | \$ | 125,908.20        | \$ | 125,908.21        |
| Amortization                                  | \$ | -                 | \$ | -                 |
| Current Year Budget Reserve Fund (Restricted) | \$ | -                 | \$ | -                 |
| Awareness, Promotion and Advertising          | \$ | 9,000.00          | \$ | 6,650.00          |
| Community Events and Promotions               | \$ | 20,500.00         | \$ | 20,500.00         |
| Dues, Subscriptions and Fees                  | \$ | 2,300.00          | \$ | 2,000.00          |
| Security Services                             | \$ | 800.00            | \$ | 800.00            |
| Temporary Labor                               | \$ | -                 | \$ | -                 |
| Training                                      | \$ | 7,000.00          | \$ | 5,750.00          |
| <b>OFFICE SUPPLIES</b>                        |    |                   |    |                   |
| Postage/Mailing                               | \$ | 1,500.00          | \$ | 1,320.00          |
| Equipment Rental                              | \$ | 1,200.00          | \$ | 972.00            |
| Copier Supplies/Maintenance                   | \$ | 2,040.00          | \$ | 1,680.00          |
| Computer Maint./Software                      | \$ | 10,200.00         | \$ | 9,300.00          |
| Insurance Build/Tort Bond                     | \$ | 13,630.00         | \$ | 19,630.00         |
| General Office Supplies                       | \$ | 6,500.00          | \$ | 6,500.00          |
| Equipment/Furniture                           | \$ | 2,400.00          | \$ | 1,500.00          |
| <b>MISC OPERATING EXPENSES</b>                |    |                   |    |                   |
| Lexington Co. Tax Billing                     | \$ | 3,500.00          | \$ | 3,500.00          |
| Professional/Technical                        | \$ | -                 | \$ | 16,950.00         |
| Cleaning Svc/Other Misc                       | \$ | 7,405.00          | \$ | 7,405.00          |
| Contributions                                 | \$ | 3,500.00          | \$ | 2,700.00          |
| Misc Operating Expenses                       | \$ | 5,426.64          | \$ | 4,374.86          |
| <b>SUBTOTAL ADMINISTRATION</b>                | \$ | <b>627,825.95</b> | \$ | <b>608,488.57</b> |
| <b>TOTAL ADMINISTRATION</b>                   | \$ | <b>697,951.67</b> | \$ | <b>676,870.49</b> |
| <b>MUNICIPAL COURT</b>                        |    |                   |    |                   |
| <b>PERSONNEL SERVICES</b>                     |    |                   |    |                   |
| Staff Salaries/Bonus                          | \$ | 48,489.18         | \$ | 51,419.08         |
| Payroll Taxes                                 | \$ | 3,686.47          | \$ | 3,910.61          |
| Health Insurance                              | \$ | 7,656.96          | \$ | 5,072.64          |
| Retirement                                    | \$ | 7,666.90          | \$ | 8,229.39          |
| Insurance Workmans Comp                       | \$ | 300.00            | \$ | 300.00            |
| Unemployment Expense                          | \$ | 93.80             | \$ | 45.08             |
| Municipal Judge                               | \$ | 23,470.00         | \$ | 23,660.00         |
| Professional Services (Legal)                 | \$ | 24,500.00         | \$ | 22,000.00         |
| Jurors  | \$ | 1,600.00          | \$ | 1,600.00          |
| Audit Fees                                    | \$ | 1,000.00          | \$ | -                 |
| Contract & Temporary Labor                    | \$ | 650.00            | \$ | 650.00            |

|                                   |           |                   |           |                   |
|-----------------------------------|-----------|-------------------|-----------|-------------------|
| Insurance Build/Tort Bond         | \$        | 150.00            | \$        | 150.00            |
| Training                          | \$        | 1,500.00          | \$        | 1,500.00          |
| Operating Expenses                | \$        | 9,575.00          | \$        | 8,375.00          |
| Equipment Rental                  | \$        | 1,000.00          | \$        | 1,000.00          |
| Remittance to State               | \$        | 40,000.00         | \$        | 32,000.00         |
| Victims Assistance                | \$        | 4,500.00          | \$        | 3,500.00          |
| Other                             | \$        | -                 |           |                   |
| <b>TOTAL MUNICIPAL COURT</b>      | <b>\$</b> | <b>175,838.31</b> | <b>\$</b> | <b>163,411.80</b> |
| <b>PUBLIC WORKS</b>               |           |                   |           |                   |
| <b>Building Grounds Maint.</b>    |           |                   |           |                   |
| Salaries/Overtime/Bonus           | \$        | 30,456.54         | \$        | 42,250.92         |
| Payroll Taxes                     | \$        | 2,261.08          | \$        | 3,163.35          |
| Health Insurance                  | \$        | 5,072.64          | \$        | 5,072.64          |
| Retirement                        | \$        | 4,702.45          | \$        | 6,656.86          |
| Insurance Workmans Comp           | \$        | 3,500.00          | \$        | 3,500.00          |
| Unemployment Expense              | \$        | 93.80             | \$        | 45.09             |
| Insurance                         | \$        | 1,800.00          | \$        | 2,200.00          |
| Landscaping Services              | \$        | -                 | \$        | -                 |
| Building Maintenance              | \$        | 5,500.00          | \$        | 5,500.00          |
| Maintenance Agreements - HVAC     | \$        | 1,600.00          | \$        | 1,600.00          |
| Operating Expenses                | \$        | -                 | \$        | -                 |
| Beaufort St Water/Electric        | \$        | 43,500.00         | \$        | 43,500.00         |
| <b>TOTAL PUBLIC WORKS</b>         | <b>\$</b> | <b>98,486.51</b>  | <b>\$</b> | <b>113,488.86</b> |
| <b>PUBLIC SAFETY/POLICE DEPT.</b> |           |                   |           |                   |
| <b>Personnel Services</b>         |           |                   |           |                   |
| Salaries/Bonus                    | \$        | 334,223.84        | \$        | 395,161.89        |
| Overtime                          | \$        | 13,020.00         | \$        | 13,020.00         |
| Payroll Taxes                     | \$        | 26,426.45         | \$        | 31,088.21         |
| Health Insurance                  | \$        | 55,908.96         | \$        | 63,565.92         |
| Retirement                        | \$        | 63,354.40         | \$        | 76,307.26         |
| Insurance Workmans Comp           | \$        | 22,000.00         | \$        | 22,000.00         |
| Unemployment Expense              | \$        | 562.80            | \$        | 315.57            |
| <b>TOTAL PERSONNEL</b>            | <b>\$</b> | <b>515,496.45</b> | <b>\$</b> | <b>601,458.85</b> |
| <b>POLICE OPERATING COSTS</b>     |           |                   |           |                   |
| <b>Operating Expenses</b>         |           |                   |           |                   |
| Car/Tort/Honesty/Legal Ins.       | \$        | 20,000.00         | \$        | 26,000.00         |
| Gas/Oil                           | \$        | 14,000.00         | \$        | 14,000.00         |
| Uniform & Equipment               | \$        | 4,000.00          | \$        | 4,000.00          |
| Vehicle Maintenance               | \$        | 13,000.00         | \$        | 10,000.00         |
| Membership/Dues                   | \$        | 500.00            | \$        | 500.00            |
| Advertising/Promotion             | \$        | 400.00            | \$        | 400.00            |
| Office Supplies                   | \$        | 2,500.00          | \$        | 2,000.00          |
| Postage                           | \$        | 500.00            | \$        | 600.00            |
| Printing Expense                  | \$        | 530.00            | \$        | 530.00            |
| Police Travel                     | \$        | -                 | \$        | -                 |
| Phones & Pagers                   | \$        | 9,200.00          | \$        | 9,750.00          |
| Officer Training                  | \$        | 7,000.00          | \$        | 3,500.00          |
| Maintenance Agreements            | \$        | 250.00            | \$        | -                 |
| Equipment Rental                  | \$        | 1,000.00          | \$        | 1,000.00          |
| Equipment Purchase/Replace        | \$        | 18,460.00         | \$        | 12,500.00         |
| Computers & Office Equipment      | \$        | 7,000.00          | \$        | 7,000.00          |
| Software                          | \$        | 4,500.00          | \$        | 4,500.00          |
| Miscellaneous                     | \$        | 1,000.00          | \$        | 1,000.00          |
| Firing Range                      | \$        | 1,000.00          | \$        | 1,000.00          |
| <b>SUBTOTAL OPERATING</b>         | <b>\$</b> | <b>104,840.00</b> | <b>\$</b> | <b>98,280.00</b>  |

|  |           |                     |           |                     |
|--|-----------|---------------------|-----------|---------------------|
| <b>TOTAL POLICE</b>                    | <b>\$</b> | <b>620,336.45</b>   | <b>\$</b> | <b>699,738.85</b>   |
| <b>TOTAL PUBLIC SAFETY</b>             | <b>\$</b> | <b>620,336.45</b>   | <b>\$</b> | <b>699,738.85</b>   |
| <b>CAPITAL OUTLAY: ESTIMATED</b>       |           |                     |           |                     |
| Vehicles - Police                      | \$        | 7,787.06            | \$        | -                   |
| Building                               | \$        | -                   |           |                     |
| Park - Walking Trails behind Town Hall | \$        | -                   |           |                     |
| Town Hall Entrance                     | \$        | -                   |           |                     |
| Archiving solution - paperless         | \$        | -                   |           |                     |
| Streets/Improvements                   | \$        | 25,000.00           | \$        | -                   |
| Land - Bike/Pedestrian Path            | \$        | -                   |           |                     |
| Grant Local Match                      | \$        | -                   |           |                     |
| <b>TOTAL CAPITAL OUTLAY</b>            | <b>\$</b> | <b>32,787.06</b>    | <b>\$</b> | <b>-</b>            |
| <b>TOTAL EXPENSES</b>                  | <b>\$</b> | <b>1,625,400.00</b> | <b>\$</b> | <b>1,653,510.00</b> |

### Hospitality Tax Budget for Calendar Year 2021

| <b>REVENUES</b>           | <b>2020 BUDGET</b>   | <b>2021 BUDGET</b>   |
|---------------------------|----------------------|----------------------|
| Local Hospitality Tax     | \$ 340,000.00        | \$ 610,000.00        |
| <b>TOTAL REVENUES</b>     | <b>\$ 340,000.00</b> | <b>\$ 610,000.00</b> |
| <br><b>EXPENDITURES</b>   |                      |                      |
| Christmas Decorations     | \$ 10,000.00         | \$ 10,000.00         |
| Marketing                 | \$ 5,000.00          | \$ 5,000.00          |
| Road Enhancement Project  | \$ 300,000.00        | \$ 570,000.00        |
| Sidewalks/Beaufort Street | \$ 25,000.00         | \$ 25,000.00         |
| Way Finding Signage       |                      |                      |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 340,000.00</b> | <b>\$ 610,000.00</b> |

## Enterprise/Utilities Operations Budget for Calendar Year 2021

| <b>REVENUES</b>                                      | <b>2020 BUDGET</b>     | <b>2021 BUDGET</b>     |
|--|------------------------|------------------------|
| 7000 - Application Fees                              | \$ 14,000.00           | \$ 14,000.00           |
| 7001 - Carolina Water                                | \$ 27,000.00           | \$ 27,000.00           |
| 70041 - Income Sewer Billings (Includes Capital)     | \$ 2,364,000.00        | \$ 2,484,000.00        |
| 70042 - Income Water Billings                        | \$ 982,000.00          | \$ 1,129,000.00        |
| 7008 - Sewer Inspections                             | \$ 6,000.00            | \$ 10,000.00           |
| 7009- Sewer Tap Fees                                 | \$ 663,000.00          | \$ 604,000.00          |
| 7010 - Interest Income                               | \$ 20,000.00           | \$ 20,000.00           |
| 7014 - Water Meter Purchase                          | \$ 21,000.00           | \$ 9,000.00            |
| 7015 - Water Tap Fees                                | \$ 96,000.00           | \$ 27,000.00           |
| 7016 - Transfer in from Fund Balance                 | \$ -                   | \$ -                   |
| 7017 - Town Hall Const. Loan Repayment               | \$ 67,000.00           | \$ 67,000.00           |
| 7020 - Miscellaneous Income                          | \$ 3,000.00            | \$ 5,000.00            |
| <b>TOTAL PROJECTED REVENUE</b>                       | <b>\$ 4,263,000.00</b> | <b>\$ 4,396,000.00</b> |
| <b>EXPENDITURES</b>                                  |                        |                        |
| 6000 - Bad Debt Expense                              | \$ 4,000.00            | \$ 4,000.00            |
| 6001 - Utility Dept. Office Rental Exp.              |                        |                        |
| 6383 - Insurance (Building)                          | \$ 550.00              | \$ 550.00              |
| 6430 - Electric & Utilities (Elect)                  | \$ 6,800.00            | \$ 6,800.00            |
| 6430 - Electric & Utilities (Water)                  | \$ 2,000.00            | \$ 2,000.00            |
| 6476 - Telephone                                     | \$ 1,250.00            | \$ 1,250.00            |
| 6690 - Rent  | \$ 56,400.00           | \$ 56,400.00           |
| <b>Total 6001 - Utility Dept. Office Rental Exp.</b> | <b>\$ 67,000.00</b>    | <b>\$ 67,000.00</b>    |
| 6002 - Capital Replacement/Improvement               |                        |                        |
| 60021 - Non Capital under \$5000.00                  | \$ 32,100.00           | \$ 33,900.00           |
| 60022 - Furniture and Fixtures                       | \$ -                   | \$ -                   |
| 60025 - Automotive Equipment                         | \$ 66,000.00           | \$ 63,000.00           |
| 60027 - Heavy Equipment                              | \$ 74,000.00           | \$ 115,000.00          |
| 60028 - Construction                                 | \$ 181,000.00          | \$ 121,000.00          |
| 60029 - Equipment Replacement                        | \$ 125,000.00          | \$ 125,000.00          |
| 60030 - Computer Software                            | \$ -                   | \$ -                   |
| 60031 - Computer Hardware                            | \$ -                   | \$ -                   |
| 60032 - Professional Services - Capital Project      | \$ 40,000.00           | \$ 40,000.00           |
| 60033 - Capital Improvement Reserve Fund             | \$ -                   | \$ -                   |
| <b>Total 6002 - Capital Replacement/Improvement</b>  | <b>\$ 518,100.00</b>   | <b>\$ 497,900.00</b>   |
| 6003 - Chemicals                                     | \$ 320,000.00          | \$ 320,000.00          |
| 6004 - Collection Agency Fee                         | \$ 2,000.00            | \$ 2,000.00            |
| 6180 - Contributions                                 | \$ -                   | \$ -                   |
| 6200 - Depreciation                                  | \$ -                   | \$ -                   |
| 6201 - Current YR Budget Reserve Fund (Restricted)   | \$ 40,000.00           | \$ 40,000.00           |
| 6210 - Debt Service                                  | \$ 621,000.00          | \$ 621,000.00          |
| 6220 - Dues and Subscriptions                        | \$ 1,600.00            | \$ 2,000.00            |
| 6225 - Easement Compensation                         | \$ 4,000.00            | \$ 4,000.00            |
| 6230 - Equipment Maintenance                         | \$ 6,500.00            | \$ 6,500.00            |
| 6245 - Truck Maintenance                             | \$ 14,000.00           | \$ 14,000.00           |
| 6383 - Insurance W/S                                 | \$ 55,000.00           | \$ 67,650.00           |
| 6420 - Contract Operating Fees                       | \$ 4,000.00            | \$ 4,000.00            |
| 6430 - Electric & Utilities                          | \$ 200,000.00          | \$ 200,000.00          |
| 6445 - Fuel  | \$ 28,000.00           | \$ 28,000.00           |
| 6446 - Generator Service Agreement                   | \$ 14,000.00           | \$ 14,000.00           |
| 6447 - Grass Cutting                                 | \$ -                   | \$ -                   |
| 6450 - Instrument Calibration                        | \$ 4,000.00            | \$ 4,000.00            |
| 6460 - Lab Analysis                                  | \$ 28,000.00           | \$ 20,000.00           |

|  |    |                     |    |                     |
|--|----|---------------------|----|---------------------|
| 6470 - Operating Supplies                    | \$ | 150,000.00          | \$ | 150,000.00          |
| 6475 - Repairs by Outside Contractors        | \$ | 277,487.00          | \$ | 295,000.00          |
| 6476 - Telephone                             | \$ | 28,000.00           | \$ | 28,000.00           |
| 6477 - Training                              | \$ | 7,000.00            | \$ | 7,000.00            |
| 6478 - Internet Service Provider             | \$ | 4,000.00            | \$ | 6,000.00            |
| 6479 - SCDHEC Well Monitoring                | \$ | 25,000.00           | \$ | 25,000.00           |
| 6480 - Waste Disposal                        | \$ | 9,000.00            | \$ | 25,000.00           |
| 6490 - Water Purchase from C/Cola            | \$ | 538,800.00          | \$ | 546,760.00          |
| 6500 - Water Tank Maintenance Contract       | \$ | 12,000.00           | \$ | 12,000.00           |
| 6530 - Miscellaneous                         | \$ | -                   | \$ | -                   |
|  | \$ | <b>2,393,387.00</b> | \$ | <b>2,441,910.00</b> |
| 6600 - Personnel                             |    |                     |    |                     |
| 66100 - Salaries                             | \$ | 832,782.00          | \$ | 890,306.00          |
| 66200 - FICA                                 | \$ | 63,708.00           | \$ | 68,108.00           |
| 66300 - Retirement                           | \$ | 117,836.00          | \$ | 127,449.00          |
| 66400 - Health & Dental Ins.                 | \$ | 102,231.00          | \$ | 112,044.00          |
| 66500 - Overtime                             | \$ | 18,459.00           | \$ | 18,459.00           |
| 66600 - Part-time                            | \$ | -                   | \$ | -                   |
| 66700 - Bonus                                | \$ | 4,500.00            | \$ | 4,500.00            |
| 66800 - Unemployment Taxes                   | \$ | 1,200.00            | \$ | 1,200.00            |
| 66900 - Performance Based Pay                | \$ | 20,497.00           | \$ | 43,824.00           |
| <b>Total Personnel</b>                       | \$ | <b>1,161,213.00</b> | \$ | <b>1,265,890.00</b> |
| 6620 - Uniforms                              | \$ | 6,000.00            | \$ | 6,000.00            |
| 6650 - Accounting Fees                       | \$ | 8,000.00            | \$ | 8,000.00            |
| 6660 - Legal Fees                            | \$ | 15,000.00           | \$ | 15,000.00           |
| 6665 - Permits and Licenses                  | \$ | 4,000.00            | \$ | 4,000.00            |
| 6680 - Engineering Fees                      | \$ | 10,000.00           | \$ | 10,000.00           |
|  | \$ | <b>43,000.00</b>    | \$ | <b>43,000.00</b>    |
| 6700 - Operational Expense                   |    |                     |    |                     |
| 6701 - Bank Analysis Charge                  | \$ | 8,000.00            | \$ | 8,000.00            |
| 6704 - Returned Check                        | \$ | 1,000.00            | \$ | 1,000.00            |
| <b>Total 6700 Operational Expense</b>        | \$ | <b>9,000.00</b>     | \$ | <b>9,000.00</b>     |
| 6750 - Office Expense                        |    |                     |    |                     |
| 6751 - Self mailers/Printing                 | \$ | 2,000.00            | \$ | 2,000.00            |
| 6755 - Advertising                           | \$ | 4,000.00            | \$ | 4,000.00            |
| 6765 - Computer Hardware                     | \$ | 6,000.00            | \$ | 6,000.00            |
| 6770 - Computers & Printers Equipment        | \$ | 4,000.00            | \$ | 4,000.00            |
| 6775 - Handheld Software Maintenance         | \$ | 1,800.00            | \$ | 1,800.00            |
| 6777 - Printing & Copier Expense             | \$ | 4,000.00            | \$ | 4,000.00            |
| 6780 - Supplies                              | \$ | 5,000.00            | \$ | 5,000.00            |
| 6785 - Software Maintenance                  | \$ | 6,000.00            | \$ | 6,000.00            |
| 6787 - Postage                               | \$ | 28,000.00           | \$ | 28,000.00           |
| 6790 - Repair/Service Calls                  | \$ | 1,100.00            | \$ | 1,100.00            |
| 6795 - Credit Card Fees                      | \$ | 1,000.00            | \$ | 1,000.00            |
| 6800 - Other                                 | \$ | -                   | \$ | -                   |
| <b>Total 6750 - Office Expense</b>           | \$ | <b>62,900.00</b>    | \$ | <b>62,900.00</b>    |
| 6900 - Travel & Entertainment                |    |                     |    |                     |
| 6905 - Lodging                               | \$ | 3,000.00            | \$ | 3,000.00            |
| 6920 - Meals                                 | \$ | 600.00              | \$ | 600.00              |
| 6930 - Travel                                | \$ | 800.00              | \$ | 800.00              |
| <b>Total 6900 Travel &amp; Entertainment</b> | \$ | <b>4,400.00</b>     | \$ | <b>4,400.00</b>     |
| <b>TOTAL EXPENSES</b>                        | \$ | <b>4,263,000.00</b> | \$ | <b>4,396,000.00</b> |

**Total Combined General Operations, Hospitality Tax and Enterprise/Utilities Budget for Calendar Year 2021**

|                       |                        |                        |
|-----------------------|------------------------|------------------------|
| <b>TOTAL REVENUE</b>  | <b>\$ 6,228,400.00</b> | <b>\$ 6,659,510.00</b> |
| <b>TOTAL EXPENSES</b> | <b>\$ 6,228,400.00</b> | <b>\$ 6,659,510.00</b> |