

**CHAPIN TOWN COUNCIL  
REGULAR MEETING  
CHAPIN TOWN HALL  
157 NW COLUMBIA AVENUE**

**January 4, 2022**

**7:00 P.M.**

**AGENDA**

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. REVIEW AND ACCEPTANCE OF MINUTES
  - a. December 7, 2021 Regular Meeting Minutes
  - b. December 14, 2021 Special Called Meeting Minutes
5. PRESENTATION: To Seth Zeigler for dedicated service as Chief of Police for the Town of Chapin – Mayor David Knight and Representative Chip Huggins
6. OATH OF OFFICE
  - a. Albert Koon, Jr., Mayor of Chapin
  - b. Leland Teal, Chapin Town Council
  - c. Gregg White, Chapin Town Council
  - d. Thomas Griffin, Chief of Police
7. PRESENTATION: To David Knight for dedicated service as Mayor of the Town of Chapin – Mayor Al Koon and Representative Chip Huggins
8. PUBLIC COMMENTS RELATED TO MUNICIPAL MATTERS
9. REPORTS
  - a. Communications/Economic Development
  - b. Financial Report
  - c. Police Report
  - d. Utility Report
10. NEW BUSINESS
  - a. Proclamation: School Choice Week, January 23 -29, 2022
  - b. Request for Action – Appointment of Annual Auditor
  - c. Resolution – Election of Mayor Pro Tempore – 2 Year Term
  - d. Resolution - Designation of Check Signers
  - e. Resolution – Credit Card Account Authorizations
11. ADJOURN

# **CHAPIN TOWN COUNCIL MEETING**

## **PUBLIC COMMENT POLICY**

### **PROCEDURE:**

Persons wishing to make a public comment concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

### **DEFINITIONS:**

**Chapin Resident:** Reside in Town limits.

**Chapin Water/Sewer Customer:** Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

**Reside in Chapin Water/Sewer District:** Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

### **APPEARANCE OF CITIZENS**

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.