

**CHAPIN TOWN COUNCIL
REGULAR MEETING
CHAPIN TOWN HALL
157 NW COLUMBIA AVENUE**

AUGUST 6, 2019

7:00 P.M.

AGENDA

1. CALL TO ORDER AND DETERMINE QUORUM
2. STATEMENT OF FREEDOM OF INFORMATION ACT COMPLIANCE
3. PRAYER AND PLEDGE OF ALLEGIANCE
4. REVIEW AND ACCEPTANCE OF MINUTES
 - a. July 2, 2019 Regular Town Council Meeting Minutes
5. PUBLIC COMMENTS RELATED TO MUNICIPAL MATTERS
6. REPORTS
 - a. Communications/Events Report
 - b. Financial Report
 - c. Police Report
 - d. Utility Report
7. OLD BUSINESS
 - a. Ordinance – Authorizing the Sale of Property on Beaufort St, TMS #000720-03-010 – 2nd Reading
8. NEW BUSINESS
 - a. Request for Action – Appointment of Architectural Review Board Member
 - b. Request for Action/Ordinance – Amend Utility Department 2019 Schedule of Rates and Fees – 1st Reading
 - c. Ordinance – Amend Section 14.1202 Definitions. Retail Tobacco Store of Chapin Town Code – 1st Reading
 - d. Ordinance – Amend Section 201 Definitions and Section 515 IC Interstate Commercial District Uses of the Chapin Zoning Ordinance – 1st Reading
 - e. Ordinance – Amend Section 801 Parking Space Requirements of the Chapin Zoning Ordinance – 1st Reading
 - f. Ordinance – Amend Article 10 Architectural Review Standards of the Chapin Zoning Ordinance – 1st Reading
9. EXECUTIVE SESSION
 - a. Section 30-4-70 (a) (2) Proposed Sale of Town Owned Property
10. ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION
11. ADJOURN

Executive Session: *S.C. Code Ann. § 30-4-70 Certain Town-related matters may need to be discussed confidentially as a matter of law (contractual arrangements, acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by a majority vote to discuss such matters.*

Any person needing special accommodations to participate in the above noticed meeting should contact Town Hall the day before the meeting at 803-345-2444.

CHAPIN TOWN COUNCIL MEETING

PUBLIC COMMENT POLICY

PROCEDURE:

Persons wishing to make a public comment concerning any municipal matter, with the exception of personnel and contractual matters, shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Chapin Resident, Chapin Water/Sewer Customer, or Reside in the Chapin Water/Sewer District.

Comments are limited to two minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation may be referred to Town Staff and may be scheduled for a future agenda.

DEFINITIONS:

Chapin Resident: Reside in Town limits.

Chapin Water/Sewer Customer: Customer of the designated Chapin Water/Sewer District - Including an owner or operator of a local business.

Reside in Chapin Water/Sewer District: Reside in the designated Chapin Water/Sewer District – Area of Lexington County north of Lake Murray.

APPEARANCE OF CITIZENS

Town Code 2.212 – Any citizen of the Town shall be entitled to be placed on the agenda of any regular meeting to discuss any municipal matter, with the exception of personnel and contractual matters. Persons desiring to be placed on the agenda shall notify the Municipal Clerk not less than a week prior to the meeting. The request shall be in writing stating the reason therefor.