

**CHAPIN TOWN COUNCIL
PUBLIC HEARINGS & REGULAR MEETING MINUTES**

**Tuesday, July 18, 2023
6:00 p.m.**

Council Chambers

Members Present: Mayor Al Koon, Mayor Pro Tem Mike Clonts, Council Member Gregg White, Council Member Vicky Shealy, Council Member Leland Teal

Staff Present: Finance Director Laura Culler, Utilities Director Karalyn Miskie, Town Administrator Nicholle Burroughs, Police Chief Thomas Griffin, and Town Clerk Shannon Bowers

Call to Order: Mayor Koon called the meeting to order at 5:31 p.m. Mayor Koon then determined there was a quorum and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Public Hearings

Presentation: Amendments to the Chapin Town Code Chapter 18, section 18.401 “Exhibit 1” – 2023 Schedule of Rates and Fees: Administrator Burroughs stated this amendment was presented by the utility department. The rate change reflects the pass-through rate from the City of Columbia water rate increase plus an additional 1% as directed by Council. Total rate increase is 6%.

Public Comments: There were no public comments.

Comments by Town Council: There were no comments by Town Council.

Presentation: Amendments to the Chapin Town Code Chapter 18, Section 18.207 Utility Extensions to Areas Not Served: Administrator Burroughs explained this section of the ordinance allowed for sewer tap credits for capitol improvements. There have been certain developing projects that have requested water tap credits. This amendment will incorporate the use of water taps with the same requirements as sewer taps.

Public Comments: There were no public comments.

Comments by Town Council: There were no comments by Town Council.

Presentation: Amendments to the Chapin Town Code Chapter 18, Section 18.402 Billings, Water and Sewer disconnects and reconnects: Administrator Burroughs explained the current process for delinquent accounts. This amendment would change from a dollar amount to a 60 day past due notice for disconnecting delinquent accounts, regardless of the amount owed. This will alleviate staff time in managing which accounts are past due.

Public Comments: There were no public comments.

Comments by Town Council: There were no comments by Town Council.

Presentation: Amendment to the Operating and Utility Department Fund Budget for FY 2023 to provide appropriation of funds for the wastewater lagoon closeout: Administrator Burroughs stated the old wastewater lagoon closeout is mandated by SCDHEC. The budget amendment would move \$1,341,263 from the utility fund plus the \$500,000 IRA grant for a total of \$1,841,263 for the wastewater lagoon abandonment project.

Public Comments: There were no public comments.

Comments by Town Council: There were no comments by Town Council.

Adjournment: Mayor Pro Tem Clonts made a motion to adjourn the meeting. Council Member Shealy seconded the motion. Public Hearings were adjourned at 5:37 p.m.

COUNCIL APPROVED: August 15, 2023