

CHAPIN PLANNING COMMISSION MEETING MINUTES

Tuesday, February 26, 2019
4:00 P.M.

Town Council Chambers
157 NW Columbia Ave, Chapin

Members Present: Chairman Kevin Sheppard and Member Joe Dever

Members Absent: Member Doug Barnett and Vice Chairman Jim Palassis

Staff Present: Director of Planning & Zoning Nathan Powell and Town Clerk Julie Hammond

Guests: Mike Clonts and Al Koon

Call to Order: 4:00 p.m.

Approval of Minutes: Due to the lack of a quorum, the Planning Commission was unable to conduct business, however, Chairman Sheppard and Member Dever discussed Article 9 Signs and Article 10 Architectural Review Standards.

Reports

Director Powell reported he was working on the last three chapters of the Comprehensive Plan and an upcoming subdivision of property on Virginia Ave. Toole Design Group will be hosting a Drop-in on Thursday, March 7, 2019 in the Town Hall Community Room from 5:00 – 7:00 p.m. for the Chapin’s Bike/Pedestrian Path.

Old Business

None

New Business

Zoning Ordinance – Article 9 Signs Ordinance Discussion: Proposed changes to Article 9 Signs of the Zoning Ordinance “Exhibit A” were discussed. Further review of other modifications to simplify and eliminate redundancy in the article would be addressed in a Planning Commission Work Session next month.

Zoning Ordinance – Article 10 Architectural Review Standards – Overlay Districts Discussion: Concerns were brought to the attention of the Planning Commission regarding the Overlay Districts/Overlay District Map “Exhibit B.” One being that the Overlay Districts were not included in the Comprehensive Plan and the other definition/nomenclature of the Overlay Districts (in respects to having a Zoning District named Town Center (TC) and an Overlay District named TC).

PC Members thought Overlay Districts were addressed in the Comprehensive Plan but would verify, as well as, address redundancy/naming of districts.

Adjournment: The meeting adjourned at 4:59 p.m.

PC APPROVED: March 26, 2019