

PLANNING COMMISSION MEETING MINUTES

**Tuesday May 3, 2022
4:00 P.M.**

Town Hall

Members Present: Member Jeff Grover, Chair Zack Haney, Member Charlie Banks, Member William Lynch

Members Absent: Vice Chair Rae Davis

Staff Present: Zoning Administrator (ZA) Kevin Singletary and Town Clerk Shannon Bowers

Call to Order: Chair Haney called the meeting to order at 4:03 p.m., determined there was a quorum, and acknowledged the appropriate notifications in compliance with the SC Freedom of Information Act had been met.

Approval of Minutes: Member Grover made the motion to approve the April 5, 2022 Regular Meeting minutes and April 5, 2022 work session minutes as presented. Member Banks seconded the motion. No further discussion was had. Motion passed unanimously.

Chair Zack Haney:	Yes	Member William Lynch:	Yes
Member Jeff Grover:	Yes		
Member Charlie Banks:	Yes		

Public Comments related to agenda items:

There were no public comments.

New Business

Unified Zoning and Development Ordinance (UDO) Update: The selection committee unanimously selected a firm to be recommended to Council for the UDO. Council unanimously approved the mayor to enter contract negotiations from this firm. The firm selected could not meet the budget requirements to complete the UDO, so the selection committee met again to recommend the second-place firm. Council approved that recommendation and staff is currently in the contract negotiation phase. ZA Singletary anticipates that to be completed within 2 to 3 weeks, then work on updating the ordinances can begin. The firm has given the quote to be done within the budgeted amount and a timeline of completion to be December 2022, however staff is planning on completion in one year.

Adjournment: Member Lynch made the motion to adjourn the meeting. Chair Haney seconded the motion. The meeting was adjourned at 4:30 p.m.

PC APPROVED (Date): _____ June 7, 2022 _____