



June 16, 2023

CLARK STREET, CHAPIN SC

**“OFF THE DOCK” VENDOR PERMIT FORM**

CONTACT NAME \_\_\_\_\_

EMAIL \_\_\_\_\_

NAME OF BUSINESS/ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_

WORK PHONE \_\_\_\_\_ CELL \_\_\_\_\_

\*We have limited access to electricity for non-food vendors. You must bring your own outdoor use extension cords.

\*Food vendors please provide a copy of SC Retail license with application, copy of DHEC permit and proof of insurance. Must provide own supplies (tents, tables, chairs, etc.), water and electricity.

Please provide a list of all items you will sell or offer: (Festival may reject sale of any item considered inappropriate for this location or duplicates of existing vendors.)

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Type of Unit \_ Tent \_\_\_ Trailer \_\_\_ Open Display \_\_\_ Push Cart \_\_\_ Other: \_\_\_\_\_

Your unit, including awnings and towing apparatus, must fit into your designated space. Space is limited and there will be no room for flexibility once spaces are assigned.

Length of Unit Depth of Unit \_\_\_\_\_ (Unit Frontage) (Front to back) Please attach image of setup.

Vendor set up begins at 3:00 am and event lasts until 8:00 pm.

SPACE RESERVATION: Each space is a 10 ft. x 15 ft. and is outdoors.

**Circle applicable payment requirement. Payment is due with application. \*As a town sponsored event, business license is not required and is supplemented by the following fee:**

- Non-profit: **\$15**
- Artists/ Crafts/ Food Retail Vendors: **\$25**
- Marketer/ Distributors without a brick-and-mortar business: **\$45**

**Hold Harmless Agreement**

I hereby agree to indemnify and hold harmless the Town of Chapin, its staff, employees, elected officials and/or property owner, for and against any and all damages, losses, suits, liability and/or causes of action resulting from property damage, and/or from personal injury, including death, of myself arising out of or in any way connected with our participation in the Town of Chapin's Off the Dock event except to the extent that such damage or injury is caused by the gross negligence or willful misconduct of the Town of Chapin's Off the Dock, and covenant not to sue or take action against the Town of Chapin, its employees, elected officials and/or property owners except as set out herein. I further permit the Town of Chapin's Off the Dock and/or the Town of Chapin to use my company name, product names and photographs of my products and personnel for the purposes of marketing the farmer's market including but not limited to media releases, newspaper articles, website content, social media posts, and other means. All vendors participating in the Town of Chapin's Off the Dock must abide by these rules. The Town of Chapin shall enforce all rules and regulations. Permits to participate in the Town of Chapin's Off the Dock can be revoked by the Market Manager and/or Town's Director of Finance.

Vendor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_