

**CHAPIN TOWN COUNCIL
PUBLIC HEARING AGENDA
Council Chambers, Chapin Town Hall
February 17, 2026
*6:00 P.M**

Call to Order and Determination of Quorum

Statement of Freedom of Information Act Compliance

Public Hearing

Presentation:

Ordinance amending Chapter 2: Administration and Chapter 13: Police of the Chapin Town Code, through adoption of amendments to §§2.408, 2.701, 2.801, and 13.101 giving the Town Mayor Authority to Appoint and Terminate the Director of Finance, the Director of the Department of Planning and Zoning, the Director of the Department of Public Works, and the Chief of Police.

Adjourn

***The Regular Town Council Meeting will start promptly at the conclusion of the Public Hearing. The Public Hearing will not exceed thirty minutes. Those wishing to speak during the public hearing must sign in prior to the start of the hearing.**

CHAPIN TOWN COUNCIL PUBLIC HEARING COMMENT POLICY

Persons wishing to make public comments concerning items related to the current hearing agenda or public meeting agenda shall first sign in with the Municipal Clerk before the meeting and provide the following information:

1. Name, Address, and Contact Information;
2. Topic of Public Comment; and
3. Indicate whether a Town of Chapin Resident, Chapin Water/Sewer Customer, Lexington County Resident, or Business Owner have a business establishment in the Town of Chapin

Comments are limited to three (3) minutes per person and no personal or verbal attacks will be entertained. The Council is interested in hearing your concerns, but speakers should not expect action or deliberation on subject matter of any Public Comments during the Public Hearing. Topics requiring further investigation may be scheduled for a future agenda.

TOWN OF CHAPIN
SOUTH CAROLINA

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPIN TOWN CODE §§2.408, 2.701, 2.801 and 13.101 REGARDING THE APPOINTMENT AND TERMINATION OF THE DIRECTOR OF FINANCE, THE DIRECTOR OF THE DEPARTMENT OF PLANNING AND ZONING, THE DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS, AND THE CHIEF OF POLICE

WHEREAS, the Chapin Town Charter establishes that the Town Council adopted the Mayor-Council form of government by ordinance on September 14, 1976, and the Secretary of State issued a confirming certificate on September 14, 1976, and the Mayor-Council form of government was reaffirmed by an election in 2014;

WHEREAS, the Mayor-Council form of government establishes the responsibilities and powers of the mayor in S.C. Code Ann. §5-9-30; and

WHEREAS, the Town of Chapin has ordinances in place that prohibit the Mayor from assuming the full scope of authority granted to him under S.C. Code Ann. §5-9-30(1); and

WHEREAS, the Town Council wishes to amend the ordinances of the Town of Chapin to grant the Mayor the full scope of authority as stated in S.C. Code Ann. §5-9-30(1).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Chapin, South Carolina, that:

I.

ORDINANCE 2.408, DIRECTOR OF FINANCE, shall be amended to read as follows:

The Town Director of Finance, whose duties are set forth in Town Ordinance Chapters 5, 7, 9, 10 and 17 shall be appointed by and/or terminated by the Mayor. The Finance Director shall be accountable to the Mayor and will report administratively to the Mayor.

II.

ORDINANCE 2.701, CREATION. DIRECTOR, shall be amended to read as follows:

The Town of Chapin Department of Planning and Zoning is hereby created as well as the position of Director of Planning and Zoning, who shall direct and

coordinate the operations and activities of the department. The Director shall report to the Mayor, and shall be appointed by and/or terminated by the Mayor.

III.

ORDINANCE 2.801, CREATION. DIRECTOR, shall be amended to read as follows:

The Town of Chapin Department of Public Works and Utilities is hereby created, as well as, the position of Director of Public Works and Utilities, who shall direct and coordinate the operations and activities of the department. The Director shall report to the Mayor, and shall be appointed by and/ or terminated by the Mayor.

IV.

ORDINANCE 13.101, COMPOSITION. APPOINTMENT, shall be amended to read as follows:

The Police Department shall consist of a Chief of Police, to be appointed by the Mayor, and such officers and employees as may be authorized by the Mayor.

V.

This Ordinance shall take effect and be in full force and effect following passage.

PASSED AND APPROVED this the _____ day of _____, 2026.

William "Bill" Mitchell, Mayor

ATTEST:

Shannon Bowers, Town Clerk

First Reading: _____

Second/Final Reading: _____